

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE EASTWOOD BOARD OF EDUCATION
Eastwood Administrative Offices**

120 E. College Avenue
Pemberville, OH 43450
(419) 833-6411
January 10, 2022

I. Call to Order

President Pro-Tem Mrs. Sheffler opened the Organizational meeting of the Eastwood Board of Education at 7:30 AM.

Treasurer McCracken administered the Oath of Office to Mr. Haas, Mr. Helm and Mrs. Sheffler as board members to the office for their terms beginning 1/1/2022.

II. Roll Call

Present:	Mr. Haas	Board Member
	Mr. Helm	Board Member
	Mr. Rogers	Board Member
	Mrs. Sheffler	Board Member

Absent:	Mr. Rothenbuhler	Board Member
---------	------------------	--------------

Also Present: Superintendent Welker and Treasurer McCracken

III. Approval of proposed agenda for today's meeting

3.01 Agenda Approval for today's meeting with addendum adding 12.03 and correction of 12.02, redundant name eliminated from the list. – Resolution #001-22

Moved by Mr. Rogers and second by Mr. Helm to approve the proposed agenda for today's meeting with addendum 12.03 and correction of 12.02, redundant name eliminated from the list.

Motion: CARRIED

Roll Call: Yeas: Mr. Rogers, Mr. Helm, Mr. Haas, Mrs. Sheffler
Absent: Mr. Rothenbuhler
Nays: None

IV. Communications:

4.01	Correspondence:	None
4.02	Presentations:	None
4.03	Public Participation:	None

V. Organization of Eastwood Board of Education, President:

5.01 Nomination of Mr. Rogers as the 2022 President of the Eastwood Board of Education, nominated by Mr. Haas, no other nominations were made. – Resolution #002-22

Moved by Mr. Helm and second by Mr. Haas to close nominations for 2022 President of the Eastwood Board of Education, nominated by Mr. Haas, no other nominations were made.

Motion: CARRIED

Roll Call: Yeas: Mr. Helm, Mr. Haas, Mrs. Sheffler
Absent: Mr. Rothenbuhler
Abstain: Mr. Rogers
Nays: None

5.02 Election of 2022 President of the Eastwood Board of Education, Mr. Rogers elected president. – Resolution #003-22

Moved by Mr. Haas and second by Mr. Helm for approval of election of 2022 President of the Eastwood Board of Education, Mr. Rogers elected president.

Motion: CARRIED

Roll Call: Yeas: Mr. Haas, Mr. Helm, Mrs. Sheffler
Absent: Mr. Rothenbuhler
Abstain: Mr. Rogers
Nays: None

VI. Organization of Eastwood Board of Education, Vice President & Meetings:

6.01 Nomination of Mr. Haas as the 2022 Vice-President of the Eastwood Board of Education, nominated by Mr. Helm, no other nominations were made. – Resolution #004-22

Moved by Mr. Rogers and second by Mrs. Sheffler to close nominations for 2022 Vice-President of the Eastwood Board of Education, nominated by Mr. Helm, no other nominations were made.

Motion: CARRIED

Roll Call: Yeas: Mr. Rogers, Mrs. Sheffler, Mr. Helm
Absent: Mr. Rothenbuhler
Abstain: Mr. Haas
Nays: None

6.02 Election of 2022 Vice-President of the Eastwood Board of Education. Mr. Haas elected to Vice President. – Resolution #005-22

Moved by Mrs. Sheffler and second by Mr. Rogers for approval of election of 2022 Vice President of the Eastwood Board of Education. Mr. Haas elected to Vice-President.

Motion: CARRIED

Roll Call: Yeas: Mrs. Sheffler, Mr. Rogers, Mr. Helm
Absent: Mr. Rothenbuhler
Abstain: Mr. Haas
Nays: None

Treasurer McCracken administered the Oath of Office to President Rogers and Vice-President Haas.

Mr. Rogers now sworn in as Board President, presided over the remainder of the meeting.

6.03 Establish Regular Board of Education Meetings. – Resolution #006-22

Moved by Mr. Helm and second by Mr. Rogers for approval to establish Regular Board of Education Meetings.

Date: 3rd Monday of each month, except 1/24/22, with June & July TBD

Time: 6:00 PM

Place: Board of Education Office, 120 E. College Ave Pemberville, OH 43450

Motion: CARRIED

Roll Call: Yeas: Mr. Helm, Mr. Rogers, Mr. Haas, Mrs. Sheffler
Absent: Mr. Rothenbuhler
Nays: None

VII. Board of Education Business:

7.01 Set Board of Education Compensation at \$125 per meeting, \$5,000 maximum per member. – Resolution #007-22

Moved by Mr. Haas and second by Mrs. Sheffler to Set Board of Education Compensation at \$125 per meeting, \$5,000 maximum per member.

Motion: CARRIED

Roll Call: Yeas: Mr. Haas, Mrs. Sheffler, Mr. Helm, Mr. Rogers
Absent: Mr. Rothenbuhler
Nays: None

7.02 Establish Board of Education Service Fund at \$8,000, and resolution of authorized uses as listed. Resolution - #008-22

Moved by Mrs. Sheffler and second by Mr. Helm to approve to Establish Board of Education Service Fund at \$8,000, and resolution of authorized uses as listed.

Motion: CARRIED

Roll Call: Yeas: Mrs. Sheffler, Mr. Helm, Mr. Haas, Mr. Rogers
Absent: Mr. Rothenbuhler
Nays: None

7.03 Appointment of Pepple and Waggoner, LLC, and Bricker and Eckler, LLC as legal counsel. Resolution - #009-22

Moved by Mr. Helm and second by Mr. Rogers to appointment of Pepple and Waggoner, LLC, and Bricker and Eckler, LLC as legal counsel.

Motion: CARRIED

Roll Call: Yeas: Mr. Helm, Mr. Rogers, Mr. Haas, Mrs. Sheffler
Absent: Mr. Rothenbuhler
Nays: None

7.04 Approve resolution, per board policy, designating Brad McCracken and AJ Haas as the board designees to receive public records training on behalf of the Eastwood Board of Education. Resolution - #010-22

Moved by Mr. Rogers and second by Mr. Helm to approve resolution, per board policy, designating Brad McCracken and AJ Haas as the board designees to receive public records training on behalf of the Eastwood Board of Education.

Motion: CARRIED

Roll Call: Yeas: Mr. Rogers, Mr. Helm, Mr. Haas, Mrs. Sheffler
Absent: Mr. Rothenbuhler
Nays: None

VIII. Organizational Procedure Resolutions

8.01 Authorize the Treasurer – Resolution #011-22

- To request advance draw of collected taxes
- To invest general fund and other fund monies (active, and interim funds, when practical) in investments authorized as stipulated by O.R.C. 135.14 and 135.142
- To borrow monies against anticipated receipts as needed
- To establish appropriations within the revenue projections
- To adjust appropriations, make advances between funds, and transfer funds as needed with the approval of the board within 30 days
- To pay bills insofar as they fall due, providing there is money in the appropriations
- To sign all checks, payable and payroll, to require only one signature, that of the Treasurer
- To review and approve expenses related to refreshments for meetings involving community and/or staff

Moved by Mr. Haas and seconded by Mr. Helm to approve organizational procedure resolutions for treasurer authorization

Motion: CARRIED

Roll Call: Yeas: Mr. Haas, Mr. Helm, Mr. Rogers, Mrs. Sheffler
Absent: Mr. Rothenbuhler
Nays: None

IX. Organizational Procedure Resolutions:

9.01 Authorize the Superintendent – Resolution #012-22

- To serve as purchasing agent for the district
- To employ such personnel as is needed subject to be presented for Board approval at the next regular meeting
- To approve short-term, unpaid leaves of absences
- To enter into contracts for special education and regular education student services with other school districts/providers up to \$25,000
- Designate the Superintendent to hear appeals for in school or out of school suspensions

Moved by Mr. Helm and second by Mr. Rogers to approve organizational procedure resolutions for the superintendent authorization.

Motion: CARRIED

Roll Call: Yeas: Mr. Helm, Mr. Rogers, Mr. Haas, Mrs. Sheffler
Absent: Mr. Rothenbuhler
Nays: None

X. 2022 Board of Education Committee Appointments - Resolution #013-22

- 10.01 Audit/Financial Committee Mr. Rogers & Mr. Rothenbuhler
10.02 Safe and Drug Free Schools Mr. Haas & Mr. Rothenbuhler
10.03 Wellness Committee Mr. Helm & Mrs. Sheffler
10.04 Athletic Council Mr. Haas & Mr. Helm
10.05 Board of Education Policy Mr. Haas & Mr. Rogers

Moved by Mr. Helm and seconded by Mr. Haas to appoint Board of Education Committee Members.

Motion: CARRIED

Roll Call: Yeas: Mr. Helm, Mr. Haas, Mr. Rogers, Mrs. Sheffler
Absent: Mr. Rothenbuhler
Nays: None

XI. 2022 Board of Education Reps to Non-Board Committees– Resolution #014-22

- 11.01 Calendar Mr. Haas
- 11.02 EEF Mrs. Sheffler
- 11.03 Employee Communications Mr. Rogers, Mr. Helm & Mr. Haas
- 11.04 Pemberville Public Library Mrs. Sheffler & Mr. Helm
- 11.05 Technology Committee Mr. Haas & Mr. Rothenbuhler
- 11.06 Facilities Task Committee Mrs. Sheffler & Mr. Helm

Moved by Mr. Haas and seconded by Mrs. Sheffler to appoint Board of Education Reps to Non-Board Committees.

Motion: CARRIED

Roll Call: Yeas: Mr. Haas, Mrs. Sheffler, Mr. Helm, Mr. Rogers
Absent: Mr. Rothenbuhler
Nays: None

XII. Superintendent recommends for consideration of the Board:

- 12.01 Approve Travis Justice, Taylor White and Kate Davidson, as certified substitute teachers, at \$125/day, effective January 10, 2022.– Resolution #015-22

Moved by Mr. Rogers and second by Mr. Helm to approve Travis Justice, Taylor White and Kate Davidson, as certified substitute teachers, at \$125/day, effective January 10, 2022.

Motion: CARRIED

Roll Call: Yeas: Mr. Rogers, Mr. Helm, Mr. Haas, Mrs. Sheffler
Absent: Mr. Rothenbuhler
Nays: None

- 12.02 Approve Bethany Branum, Kelsie Williams, Jordan Crates and Rebecca Dunn, as certified substitute teachers, at \$125/day, pending securing their temporary substitute license. – Resolution #016-22

Moved by Mr. Haas and second by Mrs. Sheffler to approve Bethany Branum, Kelsie Williams, Jordan Crates and Rebecca Dunn, as certified substitute teachers, at \$125/day, pending securing their temporary substitute license.

Motion: CARRIED

Roll Call: Yeas: Mr. Haas, Mrs. Sheffler, Mr. Helm, Mr. Rogers
Absent: Mr. Rothenbuhler
Nays: None

12.03 Approve Jennifer Griffith as an elementary tutor, at \$27/hr. tutor rate, on an as needed basis. – Resolution #017-22

Moved by Mr. Helm and second by Mr. Rogers to approve Jennifer Griffith as an elementary tutor, at \$27/hr. tutor rate, on an as needed basis.

Motion: CARRIED

Roll Call: Yeas: Mr. Helm, Mr. Rogers, Mr. Haas, Mrs. Sheffler
Absent: Mr. Rothenbuhhler
Nays: None

XIII. Superintendent recommends for consideration of the Board:

13.01 Approve Policy 2370.01, Blended Learning. – Resolution #018-22

Moved by Mr. Helm and second by Mr. Haas to approve Policy 2370.01, Blended Learning.

Motion: CARRIED

Roll Call: Yeas: Mr. Helm, Mr. Haas, Mr. Rogers, Mrs. Sheffler
Absent: Mr. Rothenbuhhler
Nays: None

13.02 Approve membership in OEPI for 2022. – Resolution #019-22

Moved by Mr. Helm and second by Mr. Rogers to approve membership in OEPI for 2022.

Motion: CARRIED

Roll Call: Yeas: Mr. Helm, Mr. Rogers, Mr. Haas, Mrs. Sheffler
Absent: Mr. Rothenbuhhler
Nays: None

13.03 Approve a resolution allowing Brian Myers to serve as the COVID-19 Safety Representative for the Eastwood Band trip to Disney World starting April 10, 2022 and authorize him to sign Acknowledgement Form for Safety Representatives. – Resolution #020-22

Moved by Mrs. Sheffler and second by Mr. Haas to approve a resolution allowing Brian Myers to serve as the COVID-19 Safety Representative for the Eastwood Band trip to Disney World starting April 10, 2022 and authorize him to sign Acknowledgement Form for Safety Representatives.

Motion: CARRIED

Roll Call: Yeas: Mrs. Sheffler, Mr. Haas, Mr. Helm, Mr. Rogers
Absent: Mr. Rothenbuhhler
Nays: None

XIV. Adjournment - Resolution #021 -22

Moved by Mr. Helm and second by Mr. Rogers to adjourn the meeting.

Motion: CARRIED

Roll Call: Yeas: Mr. Helm, Mr. Rogers, Mr. Haas, Mrs. Sheffler
Absent: Mr. Rothenbuhler
Nays: None

Meeting adjourned at 8:09 AM

The next regular meeting of the Eastwood Board of Education will be on January 24, 2022 at 6:00 PM in the Board Office.