

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE EASTWOOD BOARD OF EDUCATION
Eastwood Administrative Offices**

120 E. College Avenue
Pemberville, OH 43450
(419) 833-6411

January 11, 2019

I. Call to Order:

President pro-tem Sheffler opened the organizational meeting of the Eastwood Board of Education at 7:30 AM.

II. Roll Call: Present: Mr. Haas Board Member
 Mr. Helm Board Member
 Mr. Kuhlman Board Member
 Mr. Rogers Board Member
 Mrs. Sheffler Board Member

(Present: Superintendent Welker and Treasurer McCracken)

III. Approval of proposed agenda for today's meeting – Resolution 001-19.

Moved by Mr. Helm and seconded by Mrs. Sheffler to approve proposed agenda for today's meeting.

Roll Call: Yeas: Mr. Helm, Mrs. Sheffler, Mr. Haas, Mr. Kuhlman, Mr. Rogers
 Nays: None MOTION CARRIED

IV. Communications:

4.01 Correspondence:
4.02 Presentations:
4.03 Public Participation: (Relative to agenda items only)

V. Organization of Eastwood Board of Education:

5.01 Nomination of Mrs. Sheffler as the 2019 President of the Eastwood Board of Education. – Resolution #002-19.

Moved by Mr. Helm and seconded by Mr. Rogers to nominate Mrs. Sheffler as the 2019 President of the Eastwood Board of Education.

Roll Call: Yeas: Mr. Helm, Mr. Rogers, Mr. Haas, Mr. Kuhlman
 Abstained: Mrs. Sheffler
 Nays: None MOTION CARRIED

5.02 Motion to close nomination for the 2019 President. – Resolution #003-19.
Moved by Mr. Kuhlman and seconded by Mr. Rogers for motion to close nomination for president.

Roll Call: Yeas: Mr. Kuhlman, Mr. Rogers, Mr. Haas, Mr. Helm, Mrs. Sheffler
Nays: None MOTION CARRIED

5.03 Election of Mrs. Sheffler as the 2019 President of the Eastwood Board of Education – Resolution #004-19.

Moved by Mr. Helm and seconded by Mr. Rogers to elect Mrs. Sheffler as the 2019 President of the Eastwood Board of Education.

Roll Call: Yeas: Mr. Helm, Mr. Rogers, Mr. Haas, Mr. Kuhlman
Abstained: Mrs. Sheffler
Nays: None MOTION CARRIED

VI. 6.01 Nomination of Mr. Helm as the 2019 Vice President of the Eastwood Board of Education. – Resolution #005-19.

Moved by Mr. Kuhlman and seconded by Mr. Rogers to nominate Mr. Helm as the 2019 Vice President of the Eastwood Board of Education.

Roll Call: Yeas: Mr. Kuhlman, Mr. Rogers, Mr. Haas, Mrs. Sheffler,
Abstained: Mr. Helm
Nays: None MOTION CARRIED

6.02 Motion to close nominations for the 2019 Vice-President – Resolution #006-19.

Moved by Mr. Kuhlman and seconded by Mr. Rogers to motion to close nominations for the 2019 Vice-President.

Roll Call: Yeas: Mr. Kuhlman, Mr. Rogers, Mr. Haas, Mrs. Sheffler,
Abstained: Mr. Helm
Nays: None MOTION CARRIED

6.03 Election of Mr. Helm as the 2019 Vice President of the Eastwood Board of Education – Resolution #007-19.

Moved by Mr. Kuhlman and seconded by Mr. Haas to elect Mr. Helm as the 2018 Vice President of the Eastwood Board of Education.

Roll Call: Yeas: Mr. Kuhlman, Mr. Haas, Mr. Rogers, Mrs. Sheffler
Abstained: Mr. Helm
Nays: None MOTION CARRIED

Treasurer McCracken administered the Oath of Office to the 2019 President Sheffler and Vice President Helm.

6.04 Establish Regular Board of Education Meetings – Resolution #008-19.
Moved by Mr. Kuhlman and seconded by Mr. Haas to establish regular board of education meetings as:

Date: 3rd Monday of each month, except January 29, 2019, June 27, 2019, and July 30, 2019.

Time: 6:00 PM

Place: Board of Education Office

Roll Call: Yeas: Mr. Kuhlman, Mr. Haas, Mr. Helm, Mr. Rogers, Mrs. Sheffler
Nays: None MOTION CARRIED

VII. Board of Education Business:

7.01 Set Board of Education Compensation at \$125 per meeting, \$5,000 maximum per member – Resolution #009-19.

Moved by Mr. Haas and seconded by Mrs. Sheffler to set Board of Education Compensation at \$125 per meeting, \$5,000 maximum per member.

Roll Call: Yeas: Mr. Haas, Mrs. Sheffler, Mr. Helm, Mr. Kuhlman, Mr. Rogers
Nays: None MOTION CARRIED

7.02 Establish Board of Education Service Fund at \$8,000, and resolution of authorized uses as listed – Resolution #010-19.

Moved by Mr. Kuhlman and seconded by Mr. Helm to establish Board of Education Service Fund at \$8,000, and resolution of authorized uses as listed.

Roll Call: Yeas: Mr. Kuhlman, Mr. Helm, Mr. Haas, Mr. Rogers, Mrs. Sheffler,
Nays: None MOTION CARRIED

7.03 Appointment of Pepple and Waggoner, LLC, and Bricker and Eckler, LLC as legal counsel – Resolution #011-19.

Moved by Mr. Rogers and seconded by Mr. Helm to appoint Pepple and Waggoner, LLC, and Bricker and Eckler, LLC as legal counsel.

Roll Call: Yeas: Mr. Rogers, Mr. Helm, Mr. Haas, Mr. Kuhlman, Mrs. Sheffler,
Nays: None MOTION CARRIED

VIII. Organizational Procedure Resolutions:

8.01 Authorize the Treasurer – Resolution #012-19

- To request advance draw of collected taxes
- To invest general fund and other fund monies (active, and interim funds, when practical) in investments authorized as stipulated by O.R.C. 135.14 and 135.142
- To borrow monies against anticipated receipts as needed
- To establish appropriations within the revenue projections
- To adjust appropriations, make advances between funds, and transfer funds as needed with the approval of the board within 30 days
- To pay bills insofar as they fall due, providing there is money in the appropriations
- To sign all checks, payable and payroll, to require only one signature, that of the Treasurer
- To review and approve expenses related to refreshments for meetings involving community and/or staff

Moved by Mr. Haas and seconded by Mr. Kuhlman to approve organizational procedure resolutions for treasurer authorization.

Roll Call: Yeas: Mr. Haas, Mr. Kuhlman, Mr. Helm, Mr. Rogers, Mrs. Sheffler,
Nays: None MOTION CARRIED

IX. Organizational Procedure Resolutions:

9.01 Authorize the Superintendent – Resolution #013-19

- To serve as purchasing agent for the district
- To employ such personnel as is needed subject to be presented for Board approval at the next regular meeting
- To approve short-term, unpaid leaves of absences
- To enter into contracts for special education and regular education student services with other school districts/providers up to \$25,000

Moved by Mrs. Sheffler and seconded by Mr. Helm to approve organizational procedure resolutions for superintendent authorization.

Roll Call: Yeas: Mrs. Sheffler, Mr. Helm, Mr. Haas, Mr. Kuhlman, Mr. Rogers,
Nays: None MOTION CARRIED

X. 2019 Board of Education Committee Appointments

10.01	Audit/Financial Committee	Mr. Kuhlman & Mr. Rogers
10.02	Safe and Drug Free Schools	Mr. Haas & Mr. Kuhlman
10.03	Wellness Committee	Mrs. Sheffler & Mr. Helm
10.04	Athletic Council	Mr. Helm & Mr. Rogers
10.05	Board of Education Policy	Mr. Haas & Mr. Kuhlman

Moved by Mr. Kuhlman and seconded by Mr. Helm to appoint Board of Education Committee Members – Resolution #014-19.

Roll Call: Yeas: Mr. Kuhlman, Mr. Helm, Mr. Haas, Mr. Rogers, Mrs. Sheffler
Nays: None MOTION CARRIED

XI. 2019 Board of Education Reps to Non-Board Committees

11.01	PENTA	Mrs. Sheffler
11.02	Calendar	Mr. Haas
11.03	EEF	Mrs. Sheffler
11.04	Employee Communications	Mr. Rogers & Mr. Helm
11.05	Pemberville Public Library	Mrs. Sheffler
11.06	Church Communications	Mrs. Sheffler
11.07	Technology Committee	Mr. Helm & Mr. Haas
11.08	Facilities Task Committee	Mr. Helm & Mrs. Sheffler

Moved by Mr. Haas and seconded by Mr. Helm to appoint Board of Education Non-Board Committee Reps – Resolution #015-19.

Roll Call: Yeas: Mr. Haas, Mr. Helm, Mr. Kuhlman, Mr. Rogers, Mrs. Sheffler
Nays: None MOTION CARRIED

XII. Superintendent recommends for consideration of the Board:

12.01 Approve Shirley Blausey as a long-term elementary secretary substitute at \$15.56/hr, effective 1/2/19 – 1/31/19. – Resolution #016-19.

Moved by Mr. Kuhlman and seconded by Mr. Helm to approve Shirley Blaudey as a long-term elementary secretary substitute at \$15.56/hr, effective 1/2/19 – 1/31/19.

Roll Call: Yeas: Mr. Kuhlman, Mr. Helm, Mr. Haas, Mr. Rogers, Mrs. Sheffler,
Nays: None MOTION CARRIED

12.02 Approve a stipend of \$100.00 for Kindergarten Screening for Katie Chudzinski, Holli Coger, Joy Powers, Rachelle Chaffee, and Shay Nafziger– Resolution #017-19.

Moved by Mrs. Sheffler and seconded by Mr. Haas to approve a stipend of \$100.00 for Kindergarten Screening for Katie Chudzinski, Holli Coger, Joy Powers, Rachelle Chaffee, and Shay Nafziger.

Roll Call: Yeas: Mrs. Sheffler, Mr. Haas, Mr. Helm, Mr. Kuhlman, Mr. Rogers
Nays: None MOTION CARRIED

12.03 Approve Melinda Juergens, as a certified substitute at \$75/day, effective 12/4/2018 – Resolution #018-19.

Moved by Mr. Helm and seconded by Mr. Kuhlman to approve Melinda Juergens, as a certified substitute at \$75/day, effective 12/4/2018.

Roll Call: Yeas: Mr. Helm, Mr. Kuhlman, Mr. Haas, Mr. Rogers, Mrs. Sheffler,
Nays: None MOTION CARRIED

XIII. Superintendent recommends for consideration of the Board:

13.01 Approve College Credit Plus Agreements from Bowling Green State University and Owens Community College. – Resolution #019-19.

Moved by Mr. Kuhlman and seconded by Mr. Helm to approve College Credit Plus Agreements from Bowling Green State University and Owens Community College.

Roll Call: Yeas: Mr. Kuhlman, Mr. Helm, Mr. Haas, Mr. Rogers, Mrs. Sheffler,
Nays: None MOTION CARRIED

13.02 Approve revised school calendar for the 2019/20 school year. – Resolution #020-19.

Moved by Mr. Rogers and seconded by Mr. Haas to approve revised school calendar for the 2019/20 school year.

Roll Call: Yeas: Mr. Rogers, Mr. Haas, Mr. Helm, Mr. Kuhlman, Mrs. Sheffler
Nays: None MOTION CARRIED

XIV. Public Participation – None

Moved by Mr. Rogers and seconded by Mrs. Sheffler to enter into executive session to discuss Employment and Compensation of Public Personnel – Resolution #021-19.

Roll Call: Yeas: Mr. Rogers, Mrs. Sheffler, Mr. Haas, Mr. Helm, Mr. Kuhlman
Nays: None MOTION CARRIED

The board entered into Executive Session at 8:18AM with all board members, Mr. Welker and Mr. McCracken present.

The board returned from executive session at 8:35AM

XV. Adjournment – Resolution #022-19

Moved by Mr. Helm and seconded by Mr. Rogers to adjourn the meeting.

Roll Call: Yeas: Mr. Helm, Mr. Rogers, Mr. Haas, Mr. Kuhlman, Mrs. Sheffler
Nays: None MOTION CARRIED

Meeting adjourned at 8:35 AM