

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE EASTWOOD BOARD OF EDUCATION
Eastwood Administrative Offices**

120 E. College Avenue
Pemberville, OH 43450
(419) 833-6411

January 6, 2021

I. Call to Order:

President pro-tem Helm opened the organizational meeting of the Eastwood Board of Education at 4:00 PM.

II. <u>Roll Call:</u>	Present:	Mr. Haas	Board Member
		Mr. Helm	Board Member
		Mr. Rogers	Board Member
		Mr. Rothenbuhler	Board Member
		Mrs. Sheffler	Board Member

(Present: Superintendent Welker and Treasurer McCracken)

III. Approval of proposed agenda for today's meeting with addendum for 12.02 and 12.03 and eliminating executive session. – Resolution 001-21.

Moved by Mr. Haas and seconded by Mr. Rogers to approve proposed amended agenda for today's meeting.

Roll Call: Yeas: Mr. Haas, Mr. Rogers, Mr. Helm, Mr. Rothenbuhler, Mrs. Sheffler
Nays: None MOTION CARRIED

IV. Communications:

4.01	Correspondence:	None
4.02	Presentations:	None
4.03	Public Participation:	None

V. Organization of Eastwood Board of Education:

5.01 Nomination of Mr. Helm as the 2021 President of the Eastwood Board of Education, nominated by Mr. Rogers. – Resolution #002-21.

Moved by Mr. Rogers and seconded by Mr. Rothenbuhler to nominate the 2021 President, Mr. Helm, of the Eastwood Board of Education and to close nominations.

Roll Call: Yeas: Mr. Rogers, Mr. Rothenbuhler, Mr. Haas, Mrs. Sheffler
Abstain: Mr. Helm
Nays: None MOTION CARRIED

5.02 Election of 2021 President, Mr. Helm, of the Eastwood Board of Education. – Resolution #003-21.

Moved by Mr. Haas and seconded by Mr. Rothenbuhler for election of 2021 President, Mr. Helm, of the Eastwood Board of Education.

Roll Call: Yeas: Mr. Haas, Mr. Rothenbuher, Mr. Rogers, Mrs. Sheffler
Abstain: Mr. Helm
Nays: None MOTION CARRIED

VI. 6.01 Nomination of Mr. Rogers as the 2021 Vice President of the Eastwood Board of Education, nominated by Mr. Haas. – Resolution #004-21.

Moved by Mr. Haas and seconded by Mr. Rothenbuhler to nominate the 2021 Vice President, Mr. Rogers of the Eastwood Board of Education and to close nominations.

Roll Call: Yeas: Mr. Haas, Mr. Rothenbuhler, Mr. Helm, Mrs. Sheffler
Abstain: Mr. Rogers
Nays: None MOTION CARRIED

6.02 Election of 2021 Vice President, Mr. Rogers, of the Eastwood Board of Education. – Resolution #005-20.

Moved by Mr. Haas and seconded by Mr. Rothenbuhler for election of 2020 Vice President, Mr. Rogers, of the Eastwood Board of Education.

Roll Call: Yeas: Mr. Haas, Mr. Rothenbuhler, Mr. Helm, Mrs. Sheffler
Abstain: Mr. Rogers
Nays: None MOTION CARRIED

Treasurer McCracken administered the Oath of Office to the 2021 President Mr. Helm and Vice President Mr. Rogers.

6.03 Establish Regular Board of Education Meetings. – Resolution #006-21.

Moved by Mr. Helm and seconded by Mr. Rogers to establish Regular Board of Education Meetings.

Date: 3rd Monday of each month until amended as needed

Time: 6:00 PM

Place: Board of Education Office

Roll Call: Yeas: Mr. Helm, Mr. Rogers, Mr. Haas, Mr. Rothenbuhler, Mrs. Sheffler
Nays: None MOTION CARRIED

VII. Board of Education Business:

7.01 Set Board of Education Compensation at \$125 per meeting, \$5,000 maximum per member. – Resolution #007-21.

Moved by Mrs. Sheffer and seconded by Mr. Rothenbuhler to set Board of Education Compensation at \$125 per meeting, \$5,000 maximum per member.

Roll Call: Yeas: Mr. Sheffler, Mr. Rothenbuhler, Mr. Haas, Mr. Helm, Mr. Rogers
Nays: None MOTION CARRIED

7.02 Establish Board of Education Service Fund at \$8,000, and resolution of authorized uses as listed. – Resolution #008-21.

Moved by Mr. Rothenbuhler and seconded by Mr. Helm to establish Board of Education Service Fund at \$8,000, and resolution of authorized uses as listed.

Roll Call: Yeas: Mr. Rothenbuhler, Mr. Helm, Mr. Haas, Mr. Rogers, Mrs. Sheffler
Nays: None MOTION CARRIED

7.03 Appointment of Pepple and Waggoner, LLC, and Bricker and Eckler, LLC as legal counsel. – Resolution #009-21.

Moved by Mr. Helm and seconded by Mr. Rogers to appoint Pepple and Waggoner, LLC, and Bricker and Eckler, LLC as legal counsel.

Roll Call: Yeas: Mr. Helm, Mr. Rogers, Mr. Haas, Mr. Rothenbuhler, Mrs. Sheffler,
Nays: None MOTION CARRIED

7.04 Approve resolution, per board policy, designating Brad McCracken and Randy Rothenbuhler as the board designees to receive public records training on behalf of the Eastwood Board of Education. – Resolution #010-21.

Moved by Mrs. Sheffler and seconded by Mr. Rogers to approve resolution, per board policy, designating Brad McCracken and Randy Rothenbuhler as the board designees to receive public records training on behalf of the Eastwood Board of Education.

Roll Call: Yeas: Mrs. Sheffler, Mr. Rogers, Mr. Haas, Mr. Helm, Mr. Rothenbuhler
Nays: None MOTION CARRIED

VIII. Organizational Procedure Resolutions:

8.01 Authorize the Treasurer – Resolution #011-21

- To request advance draw of collected taxes
- To invest general fund and other fund monies (active, and interim funds, when practical) in investments authorized as stipulated by O.R.C. 135.14 and 135.142
- To borrow monies against anticipated receipts as needed
- To establish appropriations within the revenue projections
- To adjust appropriations, make advances between funds, and transfer funds as needed with the approval of the board within 30 days
- To pay bills insofar as they fall due, providing there is money in the appropriations
- To sign all checks, payable and payroll, to require only one signature, that of the Treasurer
- To review and approve expenses related to refreshments for meetings involving community and/or staff

Moved by Mr. Rothenbuhler and seconded by Mrs. Sheffler to approve organizational procedure resolutions for treasurer authorization.

Roll Call: Yeas: Mr. Rothenbuhler, Mrs. Sheffler, Mr. Haas, Mr. Helm, Mr. Rogers
Nays: None MOTION CARRIED

IX. Organizational Procedure Resolutions:

9.01 Authorize the Superintendent – Resolution #012-21

- To serve as purchasing agent for the district
- To employ such personnel as is needed subject to be presented for Board approval at the next regular meeting
- To approve short-term, unpaid leaves of absences
- To enter into contracts for special education and regular education student services with other school districts/providers up to \$25,000
- Designate the Superintendent to hear appeals for in school or out of school suspensions.

Moved by Mr. Helm and seconded by Mr. Haas to approve organizational procedure resolutions for superintendent authorization.

Roll Call: Yeas: Mr. Helm, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler, Mrs. Sheffler
Nays: None MOTION CARRIED

- X. 2021 Board of Education Committee Appointments– Resolution #013-21.
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|-------|----------------------------|-------------------------------|
| 10.01 | Audit/Financial Committee | Mr. Rogers & Mr. Rothenbuhler |
| 10.02 | Safe and Drug Free Schools | Mr. Haas & Mr. Rothenbuhler |
| 10.03 | Wellness Committee | Mr. Helm & Mrs. Sheffler |
| 10.04 | Athletic Council | Mr. Helm & Mr. Rogers |
| 10.05 | Board of Education Policy | Mr. Haas & Mr. Rogers |

Moved by Mr. Rogers and seconded by Mr. Helm to appoint Board of Education Committee Members.

Roll Call: Yeas: Mr. Rogers, Mr. Helm, Mr. Haas, Mr. Rothenbuhler, Mrs. Sheffler
 Nays: None MOTION CARRIED

- XI. 2021 Board of Education Reps to Non-Board Committees– Resolution #014-21.
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|-------|----------------------------|---------------------------------|
| 11.01 | Calendar | Mr. Haas |
| 11.02 | EEF | Mrs. Sheffler |
| 11.03 | Employee Communications | Mr. Rogers, Mr. Helm & Mr. Haas |
| 11.04 | Pemberville Public Library | Mrs. Sheffler |
| 11.05 | Technology Committee | Mr. Rothenbuhler & Mr. Helm |
| 11.06 | Facilities Task Committee | Mrs. Sheffler & Mr. Helm |

Moved by Mr. Rothenbuhler and seconded by Mr. Haas to appoint Board of Education Reps to Non-Board Committees.

Roll Call: Yeas: Mr. Rothenbuhler, Mr. Haas, Mr. Helm, Mr. Rogers, Mrs. Sheffler
 Nays: None MOTION CARRIED

XII. Superintendent recommends for consideration of the Board:

- 12.01 Approve Cale Hover as an Eastwood Online Academy tutor, at the hourly tutor rate, on an as needed basis, for the 2020/21 school year. – Resolution #015-21.

Moved by Mr. Sheffler and seconded by Mr. Rothenbuhler to approve Cale Hover as an Eastwood Online Academy tutor, at the hourly tutor rate, on an as needed basis, for the 2020/21 school year.

Roll Call: Yeas: Mrs. Sheffler, Mr. Rothenbuhler, Mr. Haas, Mr. Helm, Mr. Rogers
 Nays: None MOTION CARRIED

- 12.02 Accept and approve letter of resignation from Douglas E. Shafer as playground monitor, effective 1/14/21. – Resolution #016-21.

Moved by Mr. Helm and seconded by Mr. Rothenbuhler to accept and approve letter of resignation from Douglas E. Shafer as playground monitor, effective 1/14/21.

Roll Call: Yeas: Mr. Helm, Mr. Rothenbuhler, Mr. Haas, Mr. Rogers, Mrs. Sheffler
 Nays: None MOTION CARRIED

12.03 Correct item 8.01 from 12/21/20 Agenda, to eliminate Van Driver as a contracted position to Megan Markus (it was approved as needed in prior resolutions) and Approve 1-year classified contract to Megan Markus, as playground AIDE, effective 9/23/20. – Resolution #017-21.

Moved by Mrs. Sheffler and seconded by Mr. Haas to correct item 8.01 from 12/21/20 Agenda, to eliminate Van Driver as a contracted position to Megan Markus (it was approved as needed in prior resolutions) and Approve 1-year classified contract to Megan Markus, as playground AIDE, effective 9/23/20.

Roll Call: Yeas: Mrs. Sheffler, Mr. Haas, Mr. Helm, Mr. Rogers, Mr. Rothenbuhler
Nays: None MOTION CARRIED

XIII. Superintendent recommends for consideration of the Board:

13.01 Approve membership in the Ohio Education Policy Institute (OEPI) at a cost of \$1000.00. – Resolution #018-21.

Moved by Mr. Helm and seconded by Mr. Rogers to approve membership in the Ohio Education Policy Institute (OEPI) at a cost of \$1000.00.

Roll Call: Yeas: Mr. Helm, Mr. Rogers, Mr. Haas, Mr. Rothenbuhler, Mrs. Sheffler
Nays: None MOTION CARRIED

13.02 Approve a resolution declaring it necessary to raise annually an amount of money for school district purposes and requesting the State Tax Commissioner to estimate the respective rates at which it would necessary to levy a property tax and a school district income tax to produce that amount. – Resolution #019-21.

Moved by Mr. Helm and seconded by Mrs. Sheffler to approve a resolution declaring it necessary to raise annually an amount of money for school district purposes and requesting the State Tax Commissioner to estimate the respective rates at which it would be necessary to levy a property tax and a school district income tax to produce that amount.

Roll Call: Yeas: Mr. Helm, Mrs. Sheffler, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler
Nays: None MOTION CARRIED

13.03 Approve Memorandum of Understanding with Eastwood Education Association. – Resolution #020-21.

Moved by Mr. Helm and seconded by Mr. Haas to approve Memorandum of Understanding with Eastwood Education Association.

Roll Call: Yeas: Mr. Helm, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler, Mrs. Sheffler
Nays: None MOTION CARRIED

13.04 Approve Memorandum of Understanding with OAPSE Local #736. – Resolution #021-21.

Moved by Mr. Helm and seconded by Mr. Rothenbuhler to approve Memorandum of Understanding with OAPSE Local #736.

Roll Call: Yeas: Mr. Helm, Mr. Rothenbuhler, Mr. Haas, Mr. Rogers, Mrs. Sheffler
Nays: None MOTION CARRIED

13.05 Approve a resolution extending FFCRA benefits to non-unionized and administrative employees through June 6, 2021. – Resolution #022-21.

Moved by Mr. Rogers and seconded by Mr. Rothenbuhler to approve a resolution extending FFCRA benefits to non-unionized and administrative employees through June 6, 2021.

Roll Call: Yeas: Mr. Rogers, Mr. Rothenbuhler, Mr. Haas, Mr. Helm, Mrs. Sheffler
Nays: None MOTION CARRIED

XIV. Public Participation – None

XV. Adjournment – Resolution #023-21

Moved by Mr. Helm and seconded by Mr. Rothenbuhler to adjourn the meeting.

Roll Call: Yeas: Mr. Helm, Mr. Rothenbuhler, Mr. Haas, Mr. Rogers, Mrs. Sheffler
Nays: None MOTION CARRIED

Meeting adjourned at 4:31 PM

The next regular meeting of the Eastwood Board of Education will be on Monday, January 18, 2021 at 6:00 PM in the Board Office.