

**MINUTES OF THE REGULAR MEETING  
OF THE EASTWOOD BOARD OF EDUCATION  
Eastwood Administrative Offices**

120 E. College Avenue  
Pemberville, OH 43450  
(419) 833-6411  
December 20, 2021

**I. Call to Order**

President Helm opened the regular meeting of the Eastwood Board of Education at 6:00 PM.

**II. Roll Call**

Present:	Mr. Haas	Board Member
	Mr. Helm	President
	Mr. Rogers	Vice-President
	Mr. Rothenbuhler	Board Member
	Mrs. Sheffler	Board Member

Also Present: Superintendent Welker and Treasurer McCracken

**III. Approval of proposed agenda for today's meeting**

3.01      Agenda Approval – Resolution #305-21

Moved by Mr. Rogers and second by Mr. Rothenbuhler to approve the proposed agenda for today's meeting.

**Motion:**    CARRIED

**Roll Call:** Yeas: Mr. Rogers, Mr. Rothenbuhler, Mr. Haas, Mr. Helm, Mrs. Sheffler  
Nays: None

**IV. Communications:**

4.01 Commendations - Mr. Kieper presented **Audrey Sandberg** for being chosen EHS December student of the month, Mr. Hill presented the **High School Girls Cross Country Team** for Qualifying as a team to the 2021 OHSAA State Cross Country Meet, **Kenna Souder** for earning 1<sup>st</sup> Team All Ohio Honors for the 4<sup>th</sup> year in a row and **Andrew Hemminger** for his reorganizing and upgrading Athletic Wall of Fame. - Resolution #306-21

Moved by Mr. Haas second by Mrs. Sheffler to award the commendations to the above students.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Haas, Mrs. Sheffler, Mr. Helm, Mr. Rogers, Mr. Rothenbuhler  
Nays: None

4.02 Presentations: None

4.03 Correspondence: Thank you from Amy McAnally Family

4.04 Public Participation: None

**V. Approval of Board Minutes**

5.01 Approval of board minutes from the regular board meeting of November 15, 2021. – Resolution #307 - 21

Moved by Mr. Helm and second by Mrs. Sheffler for approval of board minutes from the regular board meeting of November 15, 2021.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Helm, Mrs. Sheffler, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler  
Nays: None

**VI. Treasurer's Report**

- 6.01 Transfers & Budget Approvals – Resolution #308-21
  - 6.02 Financial Report for November 2021
  - 6.03 Approval of Investments for November 2021
  - 6.04 Approval of “Then & Now” Certification for amounts >\$3000
- Moved by Mr. Rogers and seconded by Mr. Haas to approve Treasurers Report.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Rogers, Mr. Haas, Mr. Helm, Mr. Rothenbuhler, Mrs. Sheffler  
Nays: None

- 6.05 Approve resolution accepting amount and rates as determined by the Wood County Budget Commission and authorizing the necessary tax levies and certifying them to the Wood County Auditor. – Resolution - #309-21
- Moved by Mr. Rothenbuhler and seconded by Mr. Haas for approval resolution accepting amount and rates as determined by the Wood County Budget Commission and authorizing the necessary tax levies and certifying them to the Wood County Auditor.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Rothenbuhler, Mr. Haas, Mr. Helm, Mr. Rogers, Mrs. Sheffler  
Nays: None

**VII. 2021 Board Committee Reports**

- 7.01 Audit/Financial Committee – None
- 7.02 Safe & Drug Free Schools - None
- 7.03 Wellness Committee - None
- 7.04 Athletic Council -None
- 7.05 Board of Education Policy - None

**2021 Board Representative Reports**

- 7.06 Calendar - None
- 7.07 EEF - None
- 7.08 Employee Communications - None
- 7.09 Pemberville Public Library - None
- 7.10 Technology Committee - None
- 7.11 Facilities Task Committee – None

**VIII. Superintendent recommends for consideration of the Board**

8.01 Approve Megan Rutherford as a Building Sub at a rate of \$125/day effective 12/2/21, on an as needed basis for the remainder of the 2021-22 school year. – Resolution #310-21

Moved by Mr. Haas and second by Mr. Helm to Approve Megan Rutherford as a Building Sub at a rate of \$125/day effective 12/2/21, on an as needed basis for the remainder of the 2021-22 school year.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Haas, Mr. Helm, Mr. Rogers, Mr. Rothenbuhler, Mrs. Sheffler  
Nays: None

8.02 Approve the amended Wood County ESC Certified Substitute List for the 2021/22 School Year. Resolution - #311-21

Moved by Mr. Rothenbuhler and second by Mrs. Sheffler to approve the amended Wood County ESC Certified Substitute List for the 2021/22 School Year.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Rothenbuhler, Mrs. Sheffler, Mr. Haas, Mr. Helm, Mr. Rogers  
Nays: None

8.03 Approve Amber Stark as trustee to the Pemberville Public Library Board for a 7-year term effective January 1, 2022 through December 31, 2028. Resolution - #312-21

Moved by Mrs. Sheffler and second by Mr. Helm to approve Amber Stark as trustee to the Pemberville Public Library Board for a 7-year term effective January 1, 2022 through December 31, 2028.

**Motion:** CARRIED

**Roll Call:** Yeas: Mrs. Sheffler, Mr. Helm, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler  
Nays: None

8.04 Approve 1-year classified contract to Jody Eaton, as high school principal's secretary, effective 1/1/22. Resolution - #313-21

Moved by Mrs. Sheffler and second by Mr. Rogers to approve 1-year classified contract to Jody Eaton, as high school principal's secretary, effective 1/1/22.

**Motion:** CARRIED

**Roll Call:** Yeas: Mrs. Sheffler, Mr. Rogers, Mr. Haas, Mr. Helm, Mr. Rothenbuhler  
Nays: None

8.05 Approve 2-year classified contract to Kristen Bryston, as a bus driver, effective 12/14/2021. Resolution - #314-21

Moved by Mr. Haas and second by Mr. Rogers to approve 2-year classified contract to Kristen Bryston, as a bus driver, effective 12/14/2021.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Haas, Mr. Rogers, Mr. Helm, Mr. Rothenbuhler, Mrs. Sheffler  
Nays: None

8.06 Approve amended Eastwood Classified substitute list for the 2021/22 school year, on an as needed basis. Resolution - #315-21

Moved by Mr. Helm and second by Mr. Rothenbuhler to approve amended Eastwood Classified substitute list for the 2021/22 school year, on an as needed basis.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Helm, Mr. Rothenbuhler, Mr. Rogers, Mr. Haas, Mrs. Sheffler  
Nays: None

8.07 Accept and approve a letter of resignation from Jeff Beck, as a high school varsity volleyball coach, effective immediately. Resolution - #316-21

Moved by Mr. Helm and second by Mrs. Sheffler to accept and approve a letter of resignation from Jeff Beck, as a high school varsity volleyball coach, effective immediately.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Helm, Mrs. Sheffler, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler  
Nays: None

8.08 Approve 1-yr athletic supplemental contracts, as listed, for the 2021/22 school year. Resolution - #317-21

Moved by Mr. Haas and second by Mr. Rothenbuhler to approve 1-yr athletic supplemental contracts, as listed, for the 2021/22 school year.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Haas, Mr. Rothenbuhler, Mr. Helm, Mr. Rogers, Mrs. Sheffler  
Nays: None

8.09 Approve 1-year classified contract to Kristina Davis, as a bus driver, effective 11/19/2021. - Resolution - #318-21

Moved by Mrs. Sheffler and second by Mr. Helm to approve 1-year classified contract to Kristina Davis, as a bus driver, effective 11/19/2021

**Motion:** CARRIED

**Roll Call:** Yeas: Mrs. Sheffler, Mr. Helm, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler,  
Nays: None

8.10 Approval to pay substitute School Nurse at the rate of pay of a principal secretary substitute, as needed. - Resolution - #319-21

Moved by Mr. Rothenbuhler and second by Mr. Rogers for approval to pay substitute School Nurse at the rate of pay of a principal secretary substitute, as needed.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Rothenbuhler, Mr. Rogers, Mr. Haas, Mr. Helm, Mrs. Sheffler  
Nays: None

**IX. Superintendent recommends for consideration of the Board**

9.01 Accept the following donations of \$43.22, from an anonymous donor, for the High School athletic fund, \$200 from Rick Ruffner for After Prom, and \$10,000 from Roger and Nancy Kahlenberg for the boys & girls track program to be split equally. - Resolution #320-21

Moved by Mr. Haas and second by Mr. Rogers to accept the following donations of \$43.22, from an anonymous donor, for the High School athletic fund, \$200 from Rick Ruffner for After Prom, and \$10,000 from Roger and Nancy Kahlenberg for the boys & girls track program to be split equally.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Haas, Mr. Rogers, Mr. Helm, Mr. Rothenbuhler, Mrs. Sheffler  
Nays: None

9.02 Approve one-year rental agreement with Quadiant to replace Pitney Bowes mail meter at Eastwood Elementary at 50% savings. - Resolution #321-21

Moved by Mr. Rothenbuhler and second by Mrs. Sheffler to approve one-year rental agreement with Quadiant to replace Pitney Bowes mail meter at Eastwood Elementary at 50% savings.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Rothenbuhler, Mrs. Sheffler, Mr. Haas, Mr. Helm, Mr. Rogers  
Nays: None

9.03 Approve list of students of the Class of 2022 to graduate on May 29, 2022 pending completion of the necessary requirements as set forth by the Ohio Department of Education and the policies and procedures of the Eastwood Board of Education. - Resolution #322-21

Moved by Mrs. Sheffler and second by Mr. Rothenbuhler to approve list of students of the Class of 2022 to graduate on May 29, 2022 pending completion of the necessary requirements as set forth by the Ohio Department of Education and the policies and procedures of the Eastwood Board of Education.

**Motion:** CARRIED

**Roll Call:** Yeas: Mrs. Sheffler, Mr. Rothenbuhler, Mr. Haas, Mr. Helm, Mr. Rogers  
Nays: None

9.04 Approve Resolution to Authorize purchase of one 77/78 passenger Conventional school bus with lift from OSC bid conducted November 1, 2021. - Resolution #323-21

Moved by Mrs. Sheffler and second by Mr. Helm to approve Resolution to Authorize purchase of one 77/78 passenger Conventional school bus with lift from OSC bid conducted November 1, 2021.

**Motion:** CARRIED

**Roll Call:** Yeas: Mrs. Sheffler, Mr. Helm, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler  
Nays: None

9.05 Approve copier agreement and service addendum with Perry ProTech. - Resolution #324-21

Moved by Mr. Haas and second by Mr. Rothenbuhler to approve copier agreement and service addendum with Perry ProTech.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Haas, Mr. Rothenbuhler, Mr. Helm, Mr. Rogers, Mrs. Sheffler  
Nays: None

9.06 Approve a 3-year service agreement with Finalsity for website development effective July 1, 2021 through June 30,2024. - Resolution #325-21

Moved by Mr. Helm and second by Mrs. Sheffler to approve a 3-year service agreement with Finalsity for website development effective July 1, 2021 through June 30,2024.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Helm, Mrs. Sheffler, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler,  
Nays: None

9.07 Approve Title I Non-Public School Program Agreement for 2021/2022 school year with Woodmore Local Schools for Title-I funds used at Solomon-Lutheran School. - Resolution #326-21

Moved by Mr. Rothenbuhler and second by Mr. Rogers to approve Title I Non-Public School Program Agreement for 2021/2022 school year with Woodmore Local Schools for Title-I funds used at Solomon-Lutheran School.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Rothenbuhler, Mr. Rogers, Mr. Haas, Mr. Helm, Mrs. Sheffler  
Nays: None



9.08 Approve the 2022/23 Eastwood Middle School Course Description Guide. - Resolution #327-21

Moved by Mr. Helm and second by Mr. Haas to approve the 2022/23 Eastwood Middle School Course Description Guide.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Helm, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler, Mrs. Sheffler  
Nays: None

9.09 Approval of Indoor Track as a Club Sport at Eastwood Schools for the 2021/22 school year. - Resolution #328-21

Moved by Mr. Rogers and second by Mr. Haas for approval of Indoor Track as a Club Sport at Eastwood Schools for the 2021/22 school year.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Rogers, Mr. Haas, Mr. Helm, Mr. Rothenbuhler, Mrs. Sheffler  
Nays: None

9.10 Approve extended field trip from Eastwood Wrestling to travel to Lima, OH from January 28-29, 2022. - Resolution #329-21

Moved by Mr. Helm and second by Mrs. Sheffler to approve extended field trip from Eastwood Wrestling to travel to Lima, OH from January 28-29, 2022.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Helm, Mrs. Sheffler, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler  
Nays: None

9.11 Approve Memorandum of Understanding with the Eastwood Education Association. - Resolution #330-21

Moved by Mrs. Sheffler and second by Mr. Helm to approve Memorandum of Understanding with the Eastwood Education Association.

**Motion:** CARRIED

**Roll Call:** Yeas: Mrs. Sheffler, Mr. Helm, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler  
Nays: None

9.12 Authorize the Treasurer to pay Wood County Sheriff's Office Deputies \$40 per hour for athletic coverage beginning on January 1, 2022, and for before and after school coverage effective August 1, 2022. - Resolution #331-21

Moved by Mr. Haas and second by Mr. Rogers to authorize the Treasurer to pay Wood County Sheriff's Office Deputies \$40 per hour for athletic coverage beginning on January 1, 2022, and for before and after school coverage effective August 1, 2022.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Haas, Mr. Rogers, Mr. Haas, Mr. Helm, Mr. Rothenbuhler  
Nays: None

9.13 Approve Policy Update 40.1. - Resolution #332-21

Moved by Mrs. Sheffler and second by Mr. Haas to approve Policy Update 40.1.

**Motion:** CARRIED

**Roll Call:** Yeas: Mrs. Sheffler, Mr. Haas, Mr. Helm, Mr. Rogers, Mr. Rothenbuhler  
Nays: None

9.14 Appoint Mrs. Sheffler as president pro-temp for the January Organizational Meeting. - Resolution #333-21

Moved by Mr. Helm and second by Mr. Haas to Appoint Mrs. Sheffler as president pro-temp for the January Organizational Meeting.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Helm, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler  
Abstain: Mrs. Sheffler  
Nays: None

9.15 Approve the 2022 Organizational Meeting followed by the 2022/23 Budget Hearing to be held on Monday, January 10, 2022 at 7:30AM. - Resolution #334-21

Moved by Mr. Rothenbuhler and second by Mrs. Sheffler to approve the 2022 Organizational Meeting followed by the 2022/23 Budget Hearing to be held on Monday, January 10, 2022 at 7:30AM.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Rothenbuhler, Mrs. Sheffler, Mr. Haas, Mr. Helm, Mr. Rogers  
Nays: None

**X. Reports:**

- 10.01 Principals' Reports – Mr. Kieper thanked Mr. Welker on his handling of the Tic Tok threat, and robotics team competed in PA and finished 12<sup>th</sup>. Mr. Fertig – 3000 items for the food pantry drive & NJHS purchased over 40 angle tree items.
- 10.02 Athletics: None
- 10.03 Buildings, Grounds & Transportation: None
- 10.04 Food Service Report - Karen Brown Food Service Health Inspections were conducted this week.
- 10.05 Technology Report: None
- 10.06 Superintendent's Report – Girls basketball out collecting items for needy families, are to be commended.
- 10.07 Board President's Report: None
- 10.08 Board Member's Report: None

**XI. Public Participation**

**Teri Hansan** – Read a statement from her morning devotional “We are called to shine brightly in our own corner of the world. God does not call any single person to “light” the whole world – just to shine for those we come into contact with each day. We can treat others with compassion instead of harshness; we can compliment instead of complain.” She thanked and commended the Board and administration for the job we are doing, and so proud to be a member of the Eastwood Community. She wanted to reinforce the positive appreciation in the community for what we do.

\*\* Request to enter into executive session for the purpose of discussing purposes of discussing the sale of public property and the employment and compensation of public personnel. Resolution #335-21  
Moved by Mrs. Sheffler and seconded by Mr. Haas to enter into executive session for the purposes of discussing the sale of public property and the employment and compensation of public personnel.

**Motion:** CARRIED

**Roll Call: Yeas:** Mrs. Sheffler, Mr. Haas, Mr. Helm, Mr. Rogers, Mr. Rothnbuhler  
**Nays:** None

At 6:50 PM all members of the board, Mr. Welker & Mr. McCracken entered into executive session. All members and Mr. Welker & Mr. McCracken exited the executive session at 7:10PM.

## **XII. Adjournment**

### Adjournment - Resolution #336 -21

Moved by Mr. Helm and second by Mr. Haas to adjourn the meeting.

**Motion:** CARRIED

**Roll Call:** Yeas: Mr. Helm, Mr. Haas, Mr. Rogers, Mr. Rothenbuhler, Mrs. Sheffler  
Nays: None

Meeting adjourned at 7:10 PM

The next regular meeting of the Eastwood Board of Education will be set at the Organizational Meeting on January 10, 2022 at 7:30AM in the Board Office.